



Cabinet Office

## CARBON REDUCTION PLAN GUIDANCE

### Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier<sup>1</sup> and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard<sup>2</sup> and Guidance<sup>3</sup>, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

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<sup>1</sup>Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

<sup>2</sup>Technical Standard can be found at:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/991625/PPN\\_0621\\_Technical\\_standard\\_for\\_the\\_Completion\\_of\\_Carbon\\_Reduction\\_Plans\\_\\_2\\_.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf)

<sup>3</sup>Guidance can be found at:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/991623/Guidance\\_on\\_adopting\\_and\\_applying\\_PPN\\_06\\_21\\_\\_Selection\\_Criteria\\_\\_3\\_.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21__Selection_Criteria__3_.pdf)

# Carbon Reduction Plan

Supplier name: KeyMed Medical & Industrial Equipment Ltd

Publication date: 23/08/2024

## Commitment to achieving Net Zero

KeyMed Medical & Industrial Equipment Ltd is committed to achieving Net Zero emissions by 2030 for scope 1 & 2 emissions and 2045 for scope 3 emissions.

## Baseline Emissions Footprint

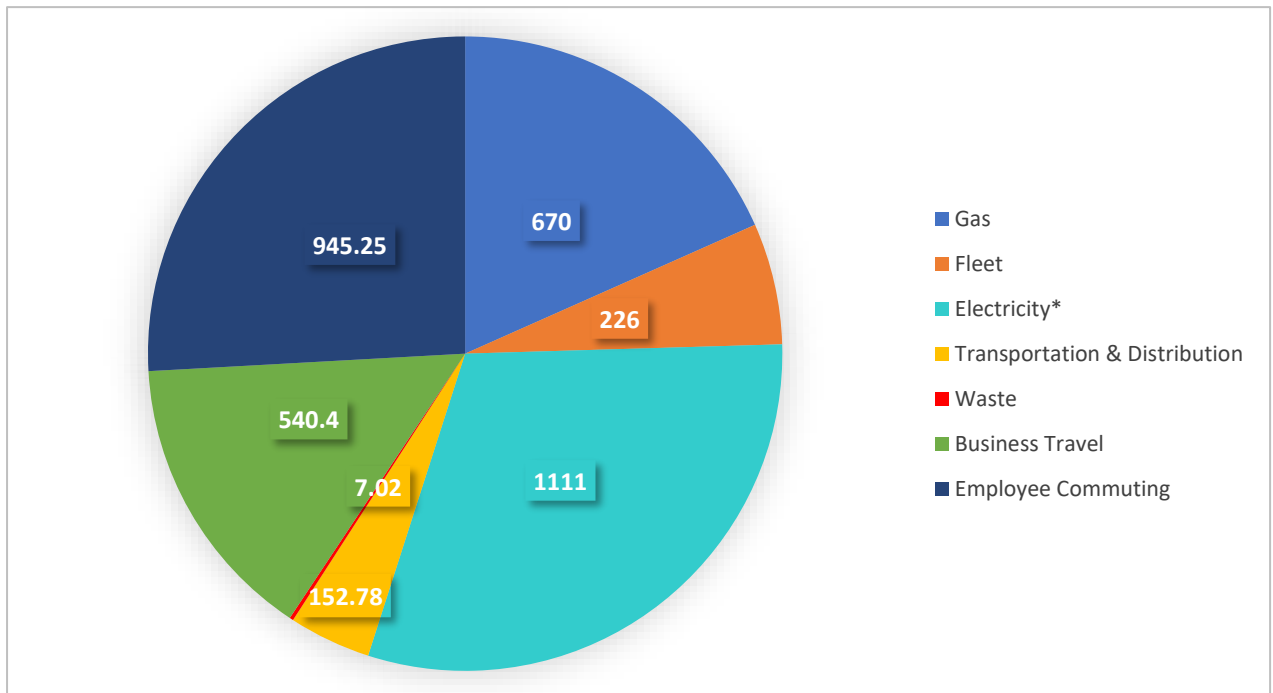
Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2020	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
All scope 1 and 2 emissions have been measured. Scope 3 values for this period do not account for the full emissions due to limited available data. Continual efforts will be made to calculate and update additional scope 3 data where possible.	
<b>Baseline year emissions:</b>	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	1454
Scope 2	Market-based: 0 Location-based: 1193
Scope 3 (Included Sources)	239
<b>Total Emissions</b>	Market-based: 1693 Location-based: 2886

**Current Emissions Reporting**

Reporting Year: 2024	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	896
Scope 2	Market-based: 0 Location-based: 1111
Scope 3 (Included Sources)	Upstream transportation and distribution: 152.78 Waste generated in operations: 7.02 Business Travel: 540.4 Employee commuting: 945.25 Downstream transportation and distribution: 0
<b>Total Emissions</b>	<b>Market-based: 2541.45</b> <b>Location-based: 3652.45</b>

**Emissions Breakdown:**

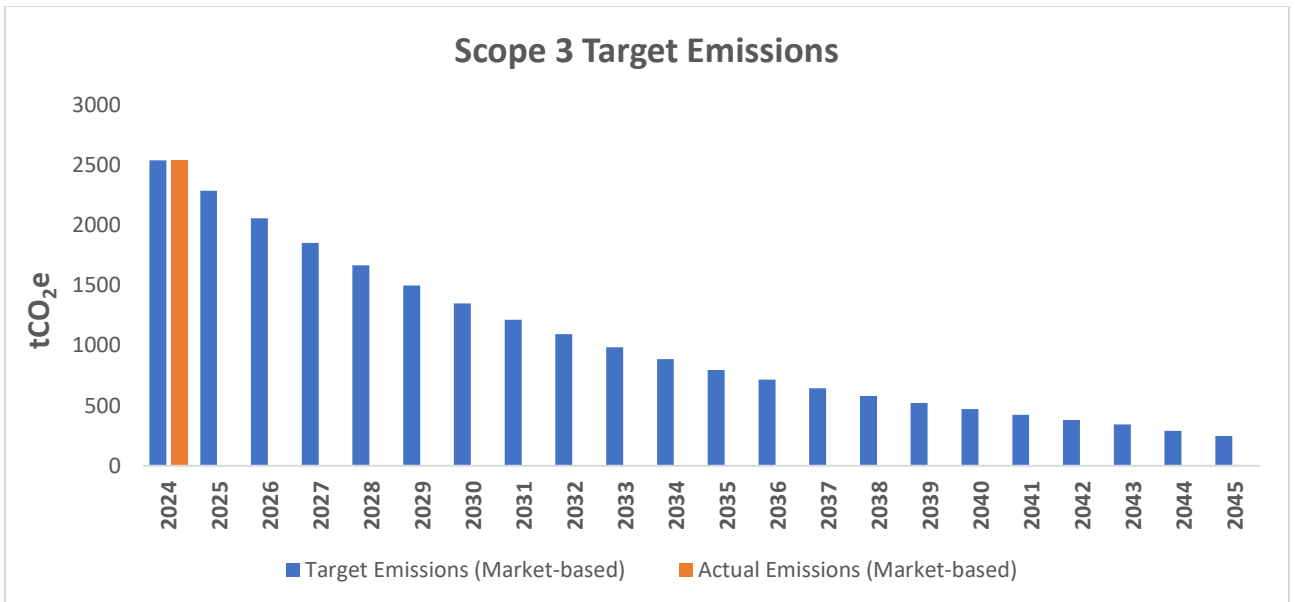
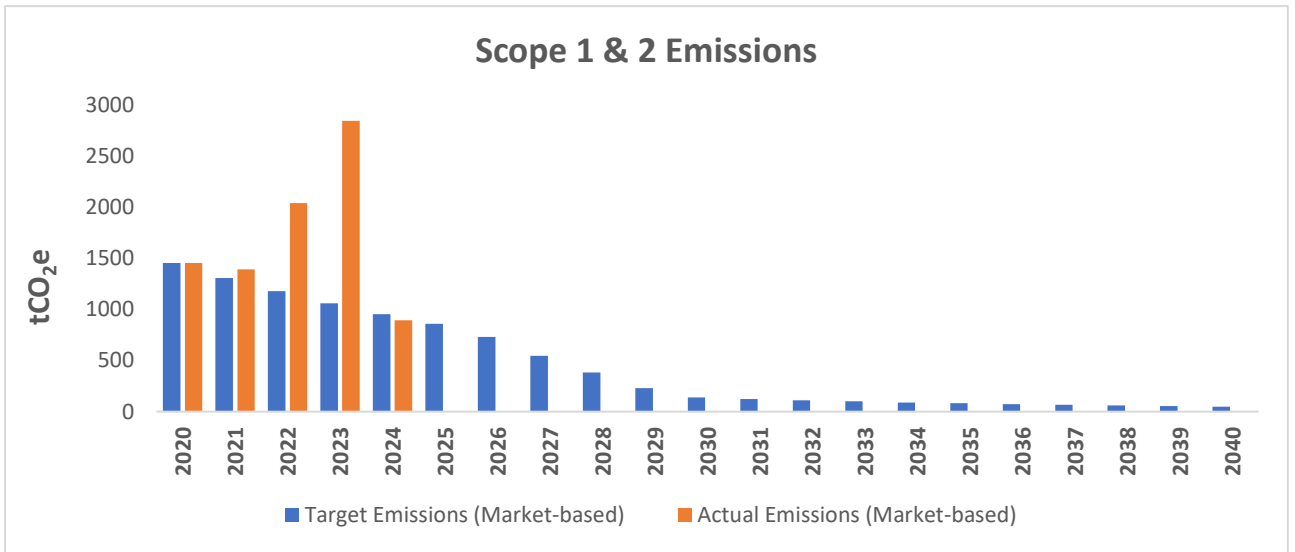


## Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions (scopes 1 & 2) will decrease over the next five years to **230 tCO<sub>2</sub>e** by 2029. This is a reduction of **84%**

Progress against these targets can be seen in the graph below:



## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the **2020** baseline. The carbon emission reduction achieved by these schemes equate to **558 tCO<sub>2</sub>e**, a **38%** reduction of scope 1 passenger fuel emissions against the **2020** baseline and these measures will remain in place going forward.

ISO 14001 was continued and embedded within company operations. We also increased our EV/PHEV assets from 39% FY23 to 69% FY24. In addition, optimisation of process gas has yielded an improvement of 26% vs baseline. Utilisation of renewable source purchased electricity and amalgamation of work areas to reduce the building HVAC utilisation have been impact measures taken. Hybrid working, which is available to employees where feasible, has reduced scope 3 emissions due to employee commuting.

In the future we hope to implement further measures such as:

Energy terms renegotiation for FY25 will retain 100% renewable electricity and explore options to transition from brown gas to either carbon offset or green gas. Energy reduction also remains a priority with efforts being made to improve operational efficiency as well as migrating to more energy efficient equipment. We will continue to focus on increasing our percentage of EV/PHEV fleet, which will significantly reduce our scope 1 emissions. Green shipping rollouts to logistical elements will further reduce the scope 3 emissions for customer base. Additional scope 3 emission reductions will be achieved by reducing our overall waste generation whilst simultaneously improving our recycling rate. Employee commuting remains the largest source of scope 3 emissions for our organization, and we will investigate additional measures for improvement.

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>4</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>5</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>6</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

### Signed on behalf of the Supplier:

Kamaljit Hunjan  
Kamaljit.Hunjan.(Aug 23, 2024 17:10 GMT+1) .....

Kamaljit Hunjan

Region UI RMD & EMEA SMO Head

Date: 23/08/2024 .....

<sup>4</sup><https://ghgprotocol.org/corporate-standard>

<sup>5</sup><https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>6</sup><https://ghgprotocol.org/standards/scope-3-standard>